This outline provides guidance for TCCS staff members that will be working in isolation rooms with students that have tested positive for COVID-19.

**Guidelines**

**Person with COVID-19:**
- The person with COVID-19 is required to wear a well-fitting highly protective mask around others, both indoors and outdoors.

**What to wear:**
- TCCS staff entering isolation rooms is strongly recommended to wear a well-fitting highly protective mask (N95, KN95, surgical)
- If the person with COVID-19 is actively coughing, sneezing, vomiting, etc. where there is a risk for those respiratory secretions or bodily fluids to be projected on to TCCS staff, then the staff member should also consider wearing a face shield in addition to the mask, as well as possibly a gown to protect their clothing and other exposed skin (e.g., arms if they are wearing a polo shirt) and gloves
- If the TCCS staff member will be handling any soiled items (used masks, trash liners, bedding linen, etc.), they should be wearing gloves. The same applies if they are helping clean up any vomiting or other bodily fluids.

**Preventive Measures**
- If TCCS staff member is going to spend any amount of time in an indoor isolation space, they should try to maximize ventilation in that space by opening windows and doors to allow maximum airflow while they are there.
- TCCS staff should also try to maintain their distance from the student as best as possible.
- If the student doesn’t have to be in the indoor isolation space at the same time as our employee, that would also be preferable.
- TCCS staff should thoroughly wash their hands before entering and after leaving the isolation room. If using gloves, reminder to all employees to not touch their face with gloved hands; after leaving quarantine zone, remove any disposable PPE to ensure that PPE will not contaminate either the environment outside the isolation room or other people.
- Equipment or tools that enter the room should be limited to what is needed and thoroughly cleaned and disinfected upon leaving the room.